



HMRC in partnership with the National Association of Local Councils (NALC) and Action with Communities in Rural England (ACRE) is offering a series of FREE workshops to help town, parish and community council clerks understand how VAT works for both unregistered and VAT registered local councils.

- Places are strictly limited to 20 delegates per event.
- Only 1 delegate per local council, per event.
- Events start at 10am and finish at 4pm with ½ hour lunch buffet.
- Workshop subjects include; VAT recovery on works to village halls and leisure facilities; VAT recovery on grants and donations; the VAT liability of supplies made; VAT registration and much more...

Event	Date	Location	Venue
01	21 May 2009	London	22 Kingsway WC2B 6NR
02	22 May 2009	London	22 Kingsway WC2B 6NR
03	22 July 2009	Portsmouth	Lynx House, Cosham PO6 3XA
04	23 July 2009	Portsmouth	Lynx House, Cosham PO6 3XA
05	16 Sept 2009	Bristol	Norfolk House, BS1 6HS
06	17 Sept 2009	Bristol	Norfolk House, BS1 6HS
07	04 Nov 2009	Birmingham	Norfolk House, B5 4LA
08	05 Nov 2009	Birmingham	Norfolk House, B5 4LA
09	27 Jan 2010	Manchester	Albert Bridge House, M60 9AF
10	28 Jan 2010	Manchester	Albert Bridge House, M60 9AF
11	03 March 2010	Newcastle	Dobson House, Gosforth NE3 3PF
12	04 March 2010	Newcastle	Dobson House, Gosforth NE3 3PF

Places will be allocated on a first come, first served basis - if you wish to reserve a place please complete your details below now and send to:

The Public Authorities Team, HMRC, 22 Kingsway, London WC2B 6NR

Successful applicants will receive confirmation of a place by return.

Please reserve me a place on the Local Councils & VAT Workshop:

Delegate Name	
Local Council Name	
Local Council Address	
Telephone No.	
E-mail Address	
Preferred Event	

Local Councils & VAT Workshops delivered by HMRC in partnership with:



and

